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# FTX Community Guide

# INDEX

Logging in to FTX Community	1
Creating a Thread on a Board	2
Viewing and Replying to a Thread	3



## What is FTX Community?

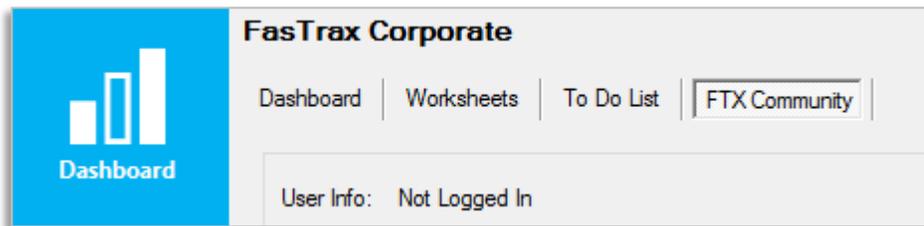
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FTX Community is a place to connect with other companies using FasTrax POS and other products of FasTrax Solutions. Get tips on implementation, exchange ideas, or just see how other retailers are utilizing FasTrax to drive their business.

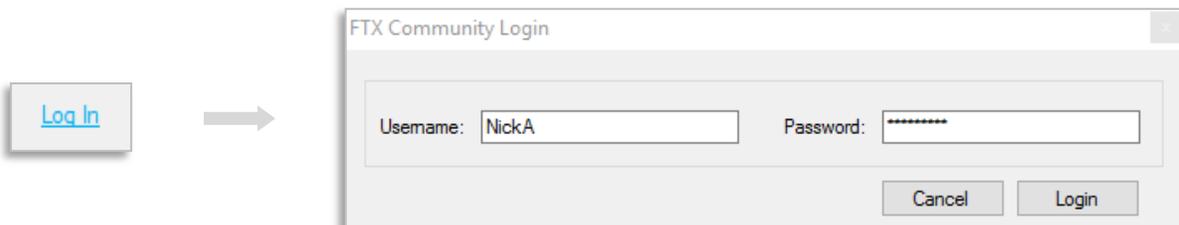
## Logging in to FTX Community

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1. Request a community login by emailing your Lifeline Technical analyst at [websupport@fastraxpos.com](mailto:websupport@fastraxpos.com).
2. Log in to Director and navigate to the FTX Community by going into the **Dashboard**, then selecting **FTX Community**.



3. Click the **Log In** link at the far right of the Director window, and enter your **Username** and **Password**, then press **Enter**, or click the **Login** button





## Creating a Thread on a Message Board

1. Once logged in to FTX Community, Choose which **Board** you want to view or post to by clicking the board's name, and clicking **Go To Board**.

Board Name	# Threads	Last Activity
FasTrax Tips	1	12/5/2016 3:17:28 PM
Community	1	9/29/2016 1:05:42 PM

Go To Board

2. In the FTX Community – Board window, click **Create Thread** to post a new topic.

Created	Title	# Replies	Last Reply	Created By	Company
9/29/2016 1:05 PM	Welcome	1	11/4/2016 11:10 AM	Zack McAnally	FasTraxPOS

Create Thread View Thread

3. Enter the **Title** and **Body** of the thread in the **Create Thread** window, and click **Create Thread** when finished.

Create Thread

Title:

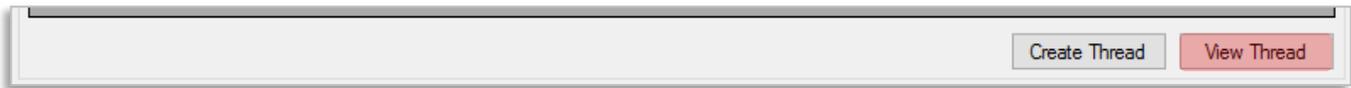
Body:

Cancel Create Thread

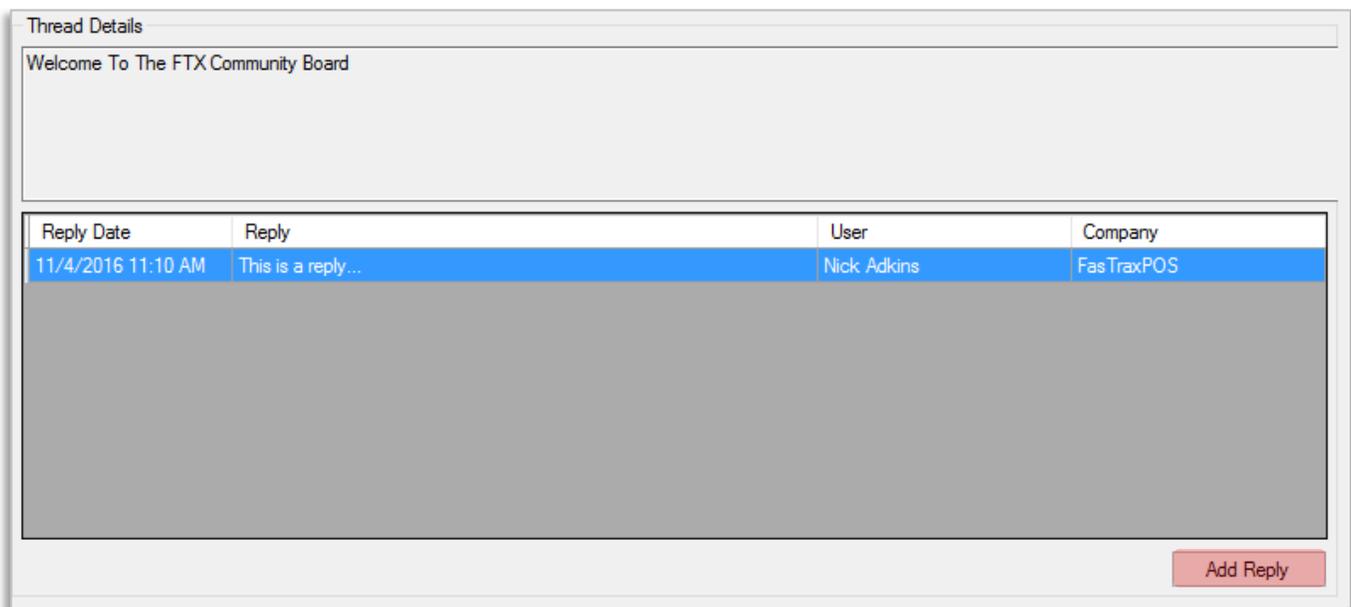


## Viewing and Replying to a Thread

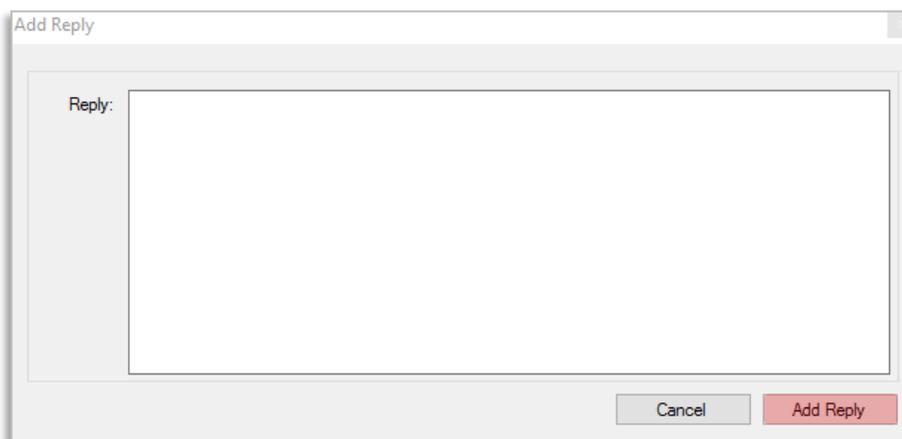
1. After logging in and selecting a board, select the thread you wish to view and click **View Thread**.



2. This will show the **Thread Body**, and a list of all replies currently attached to the thread. To add a reply, click the **Add Reply** button at the bottom right of this window.



3. Type what you want to say in the **Reply** box, and click the **Add Reply** button to save the reply to the board.



For assistance with configurations, please contact Technical Support at [Support@FasTraxPOS.com](mailto:Support@FasTraxPOS.com)